

ZI-PILER - User Guide

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ZI-Piler user configuration

Configuration of the ZI-Piler zimlet from user account is evoked by clicking the right mouse button over Intalio ZI-Piler zimlet icon.

After that a configuration windows will open.

The screenshot shows the ZI-Piler configuration window with the following settings:

- Auto archive enabled*:** ☐ (unchecked)
- Auto archive enable** - if set, will enable autoarchive
- Auto archive before*:** 0
- Auto archive after** - number of days to particular date to include in a search of the messages to be archived
- Auto archive after [0 - disabled]*:** 0
- Delete messages after archive*:** ☐ (unchecked)
- Auto archive after** - number of days before particular date to include in a search of the messages to be archived, value "Auto archive after" > "Auto archive after" . If Auto archive after = 0, messages older than "Auto archive before" are archived

The diagram below illustrates the archiving process:

- A timeline starts at **today**, followed by **date1** and **date2**.
- An arrow labeled **Auto archive before** points to **date1**.
- An arrow labeled **Auto archive after** points to **date2**.
- A shaded orange region between **date1** and **date2** is labeled **archive messages within the period**.
- A list of zimlets is shown: Archive, Yahoo! Emoticons, WebEx, Intalio ZI-Piler (highlighted), and Intalio ZI-Chat.

- **Delete messages after archive** - if set, messages after correct archive will be deleted

This settings are overwritten by COS or Admin configuratio

After setting up the archiving process parameters, user accept it by choose "OK" button.

When user choose "Show notifications" button, window with notifications will be opened:

Notification preview ZI-Piler

Notification content	Data
[3/3] Archiving has been completed. 0 errors.	2020-06-18 16:16:01.0
[2/3] 0 messages for archiving were prepared. We start the process of data transfer.	2020-06-18 16:16:00.0
[1/3] Started archive process.	2020-06-18 16:15:58.0
[2/3] 0 messages for archiving were prepared. We start the process of data transfer.	2020-06-17 16:17:57.0
[3/3] Archiving has been completed. 0 errors.	2020-06-17 16:17:57.0
[1/3] Started archive process.	2020-06-17 16:17:55.0
[2/3] 0 messages for archiving were prepared. We start the process of data transfer.	2020-06-16 16:17:01.0
[3/3] Archiving has been completed. 0 errors.	2020-06-16 16:17:01.0
[1/3] Started archive process.	2020-06-16 16:17:00.0
[2/3] 0 messages for archiving were prepared. We start the process of data transfer.	2020-06-16 12:17:18.0
[3/3] Archiving has been completed. 0 errors.	2020-06-16 12:17:18.0
[1/3] Started archive process.	2020-06-16 12:17:17.0
[2/3] 0 messages for archiving were prepared. We start the process of data transfer.	2020-06-15 16:18:10.0
[3/3] Archiving has been completed. 0 errors.	2020-06-15 16:18:10.0