

# ZI-MailApproval - User Guide

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# Accepting user's mails

User who is set as a member of the **ResponsibleGroups** in *approvalMap.json* file and has the ZI-MailApproval zimlet enabled can see the new **Coordinator Panel** tab.

There the Coordinator can see all the mails sent by users it is responsible for according to the **Map**.

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**Available messages to accept** @Click to refresh the state with 2.09.2021, 13:32:17  
Messages visible in this windows are awaiting acceptance. You can take some action by choosing one of the available options "Pass" or "Delete".

<input type="checkbox"/>	From [Filtering is active]	To	Subject	Size	Sent	ID
<input type="checkbox"/>	robert@zimbrademo.intalio.pl	k.nowak <k.nowak@intalio.pl>	test	1KB	2021-09-02 11:30:31	E1B961C295F

Loaded: 25 messages [Previous page](#) [Next page](#)

**Pass** **Delete**

**test** Thu Sep 02 13:30:30 CEST 2021

From: Robert =?utf-8?Q?Chmieli=C5=84ski?= <robert@zimbrademo.intalio.pl>  
All recipients: k.nowak@intalio.pl  
To: k.nowak <k.nowak@intalio.pl>

test