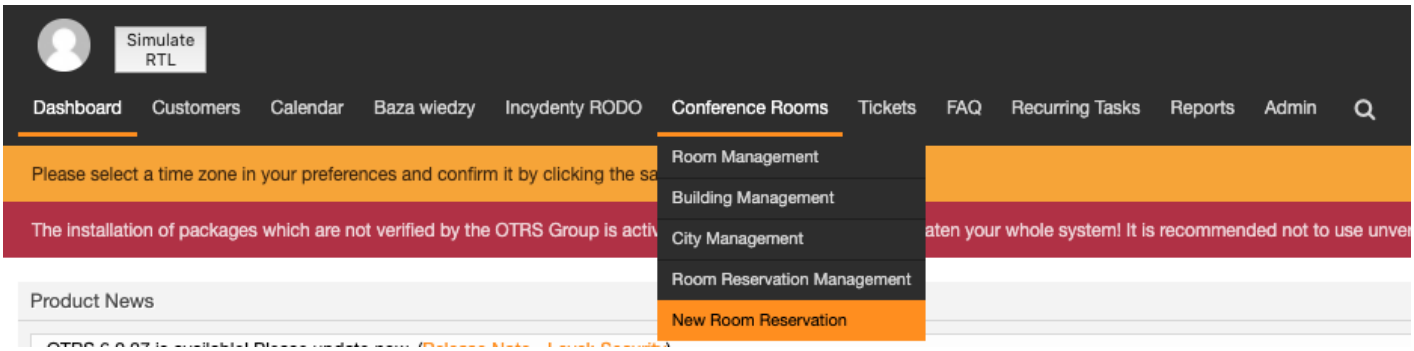
How to get to the Conference Rooms

Agent

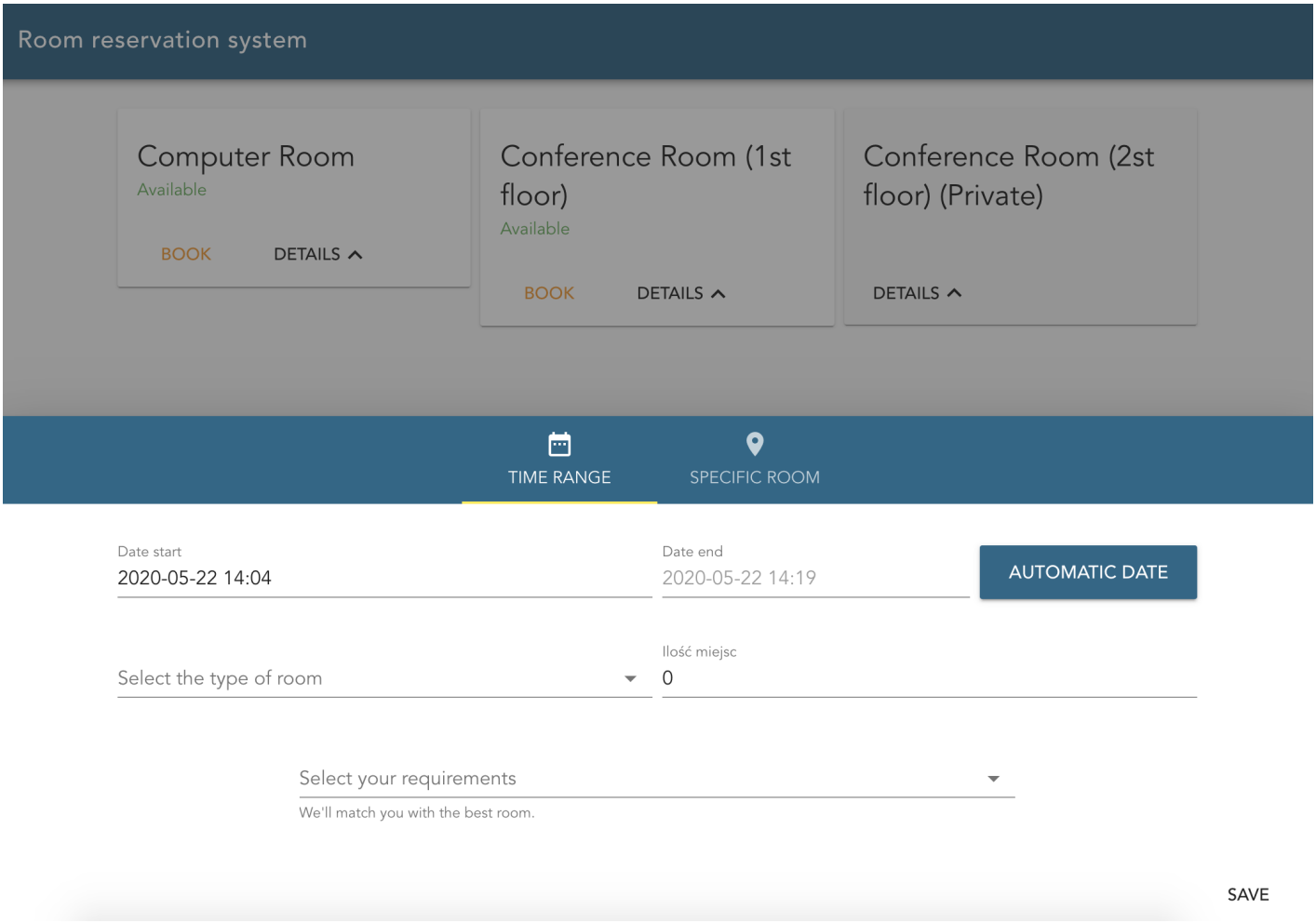
Login to OTRS's agent panel.

New room reservation

From the top menu open Conference Rooms tab and click on the New Room Reservation option.



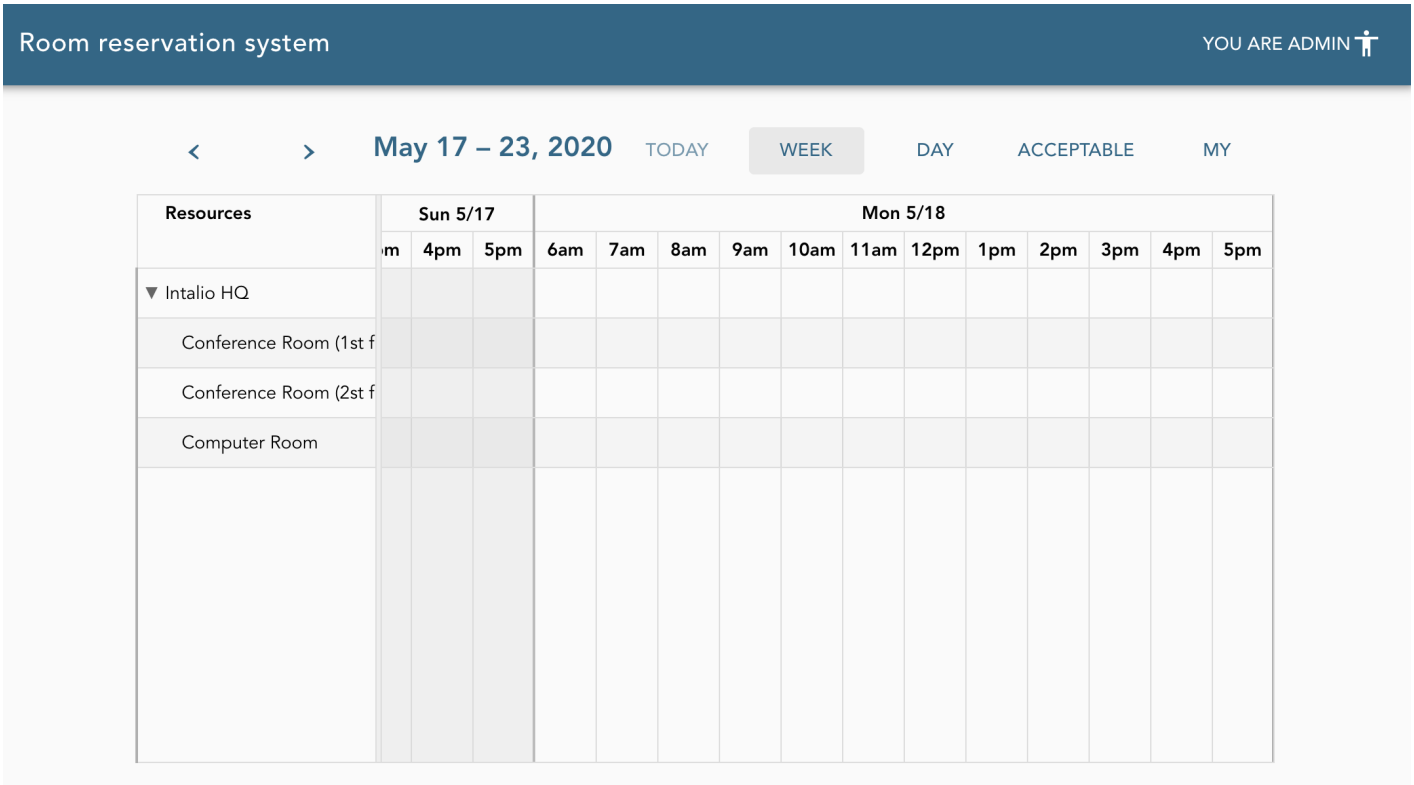
You will be redirected to the Conference Rooms' booking view.



Management view

From the top menu open Conference Rooms tab and click on the Room Reservation Management option.

You will be redirected to the Conference Rooms' management view.

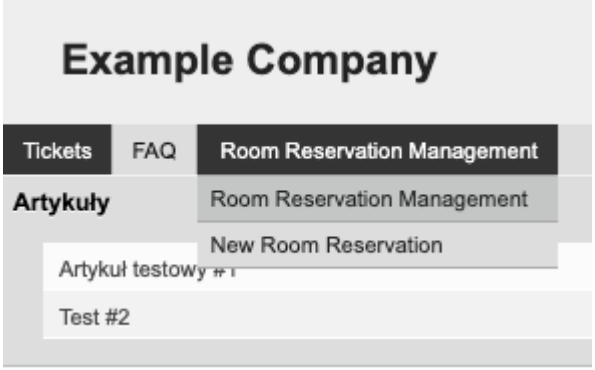


Customer user

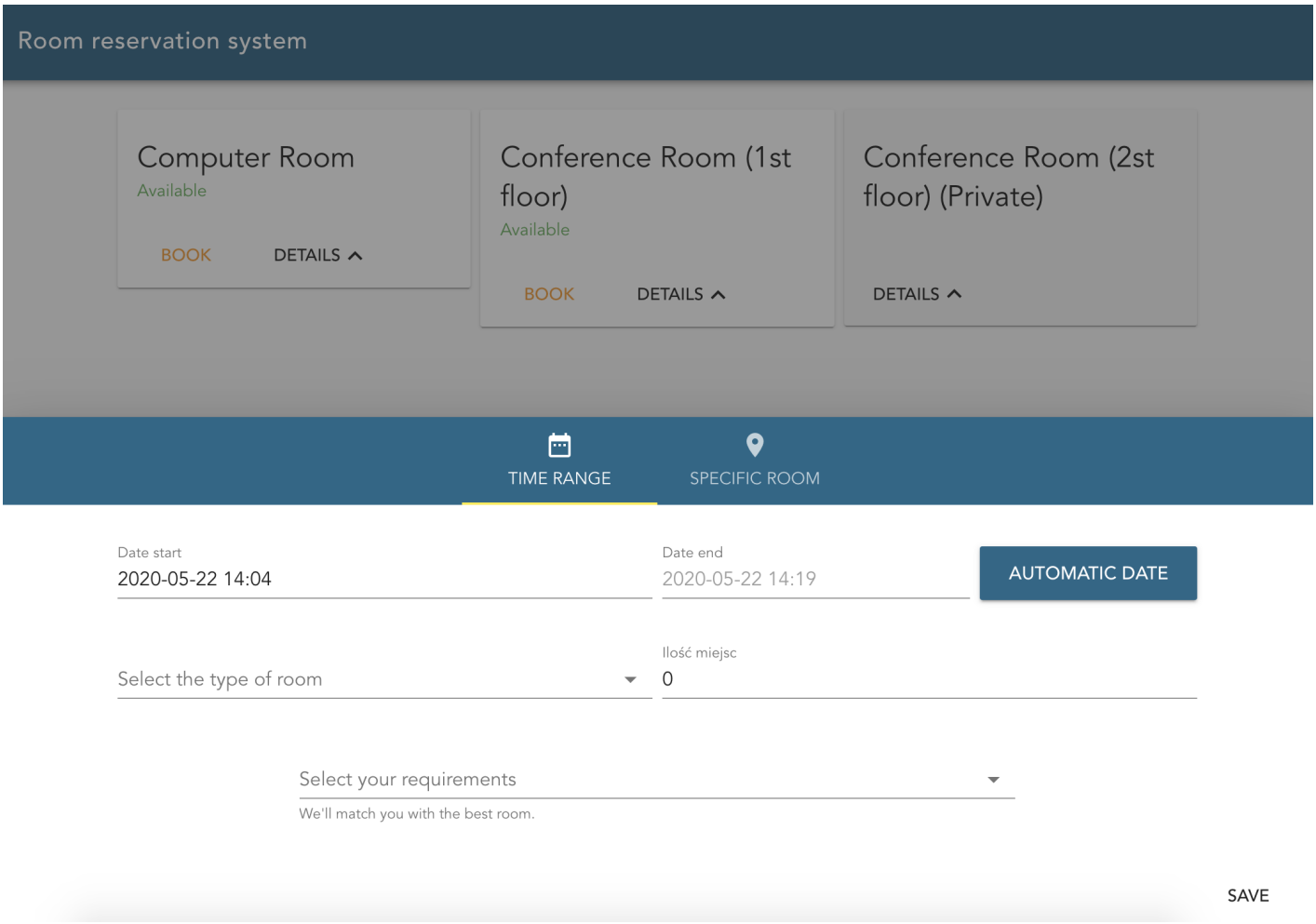
Login to OTRS's customer panel.

New room reservation

Open Room Reservation Management menu and choose New Room Reservation.



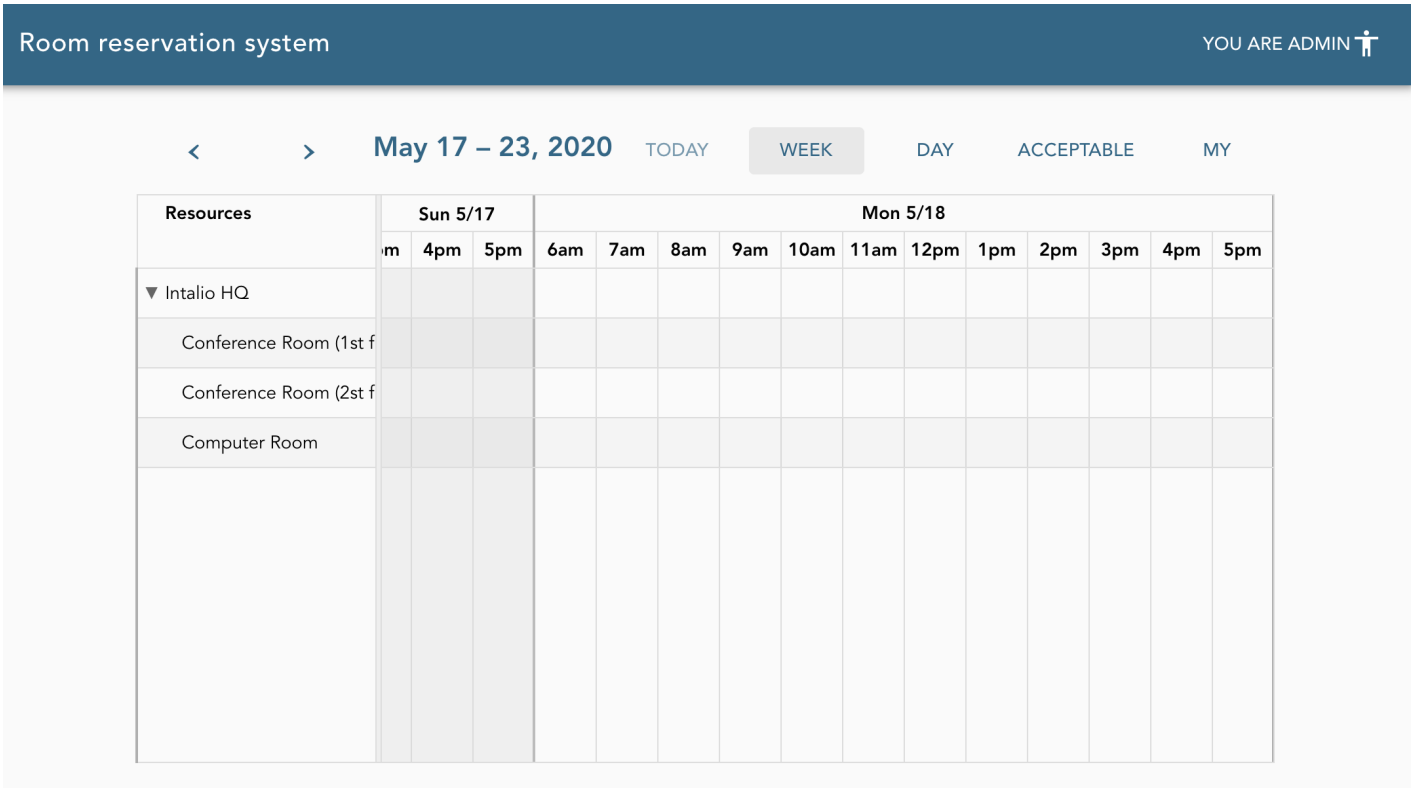
You will be redirected to the Conference Rooms' booking view.



Management view

Open Room Reservation Management menu and choose Room Reservation Management.

You will be redirected to the Conference Rooms' management view.



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