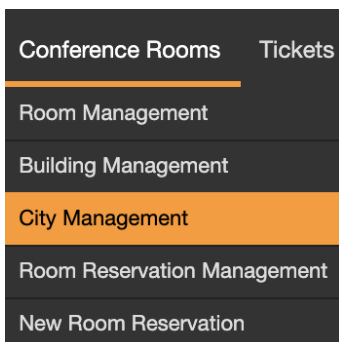


Adding cities

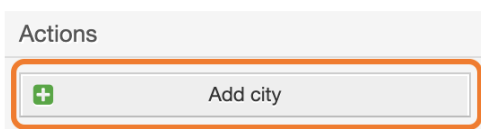
You can manage cities in a few simple steps.

Go to the cities list by opening the *Conference Rooms* tab in the main menu and clicking *City Management*.



Click **Add city** button in the actions block to add a new city.

City Management



Fill out the city name and make sure that the **Validity** is set to .
Submit the form.

You should see a new city on your cities list. You can add more cities if necessary.

Revision #4

Created Thu, Apr 16, 2020 7:36 AM by [editor](#)

Updated Wed, May 27, 2020 2:34 PM by [editor](#)